How to register for Online prescriptions

- Firstly please complete our registration form which can be found on the practice website (link here)
 <u>https://www.grangemedicalgroup.com/prescriptions</u> and return it by email to <u>prescriptions.s70412@nhslothian.scot.nhs.uk</u> or by post (Grange
 Medical Group, 1 Beaufort Rd, EH9 1AG Edinburgh) or drop it into the red prescriptions postbox outside the practice entrance.
- 2) We will process your registration form and then send you/the patient an email/letter with the details on how to set-up the online account (see example copy below)

Patient Services - Registration Details

Thank you for expressing an interest in registering to use Patient Services.

Our records show that your email address is: EMAIL ADDRESS

Please ensure this is correct, if your email address needs updating contact your practice, notify them of the change and ask for a new registration letter. Please keep this letter safe, you are responsible for it upon receipt.

How to create and link your Patient Services account to your practice:

- 1. Go to <u>www.patient-services.co.uk</u> and click **Register**.
- 2. Enter the details below:

- 3. Create your unique username and password and complete the Account Recovery Details.
- 4. Read the Terms & Conditions and Privacy Policy, tick the box to confirm and click **Register.**
- 5. Log into your email account and click on the link contained in the Patient Services verification email.

Please visit <u>http://help.visionhealth.co.uk/Patient_Services_Patient_Help_Centre/v1.7/Content/Home.htm</u> for detailed information on the services available, printable guides, Frequently Asked Questions and video tutorials.

3) Once you/the patient have received the above letter please go to <u>www.patient-services.co.uk</u> and the following page will come up.



4) Click on Register.



Have you rece	version of the second s	ion letter from No Only appointments service available	your practice?
Please	enter your practice ID t	o continue.	
70412	1	×	
Subr	mit		
Ineed	help finding my practic	•	

5) Click on Yes

6) then complete the box with the practice ID : **70412**

	To help secure your account, please ensure your password meets the following rules:
We use cookes to give you the best possible experience. By using our website you agree to our use of cookie Patient Services Login Register	O Minimum 8 characters in length Matches 3 of 4 from the following: Contains an uppercase letter (A2) Contains a lowercase letter (a2) Contains a number (03) Contains a number (04)
Registration	O Password and confirmation match O Not contain the word 'password'
Create your account	Paseword
Registration Details	
You must collect a letter from your surgery before you can register for this service.	Confirm Password
Practice ID 70412	
Please enter the following details as provided on your registration letter.	
Account ID	Personal Details
Linkage Key	The information below will be used to connect you to your account at your practica.
	First Name
Account Details	
Your usemame must be at least 3 characters in length start with a letter and contain any combination of letters, numbers, dots and hyphens.	Last Name
Username	
To help secure your account, please ensure your	Email

7) Complete the requested details. Account the ID + Linkage key from the letter sent to you/the patient by email (template above)

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Day Mo	nth 💌	Year	

8) Complete the details requested. Click in the box 'I agree to the Terms and conditions...' then click on 'register'

Grange Medical Group



9) A page will appear to notify you that an email verification has been sent to your email address – please login to your email and click on the verification link. You will then be able to login to your account and request prescriptions. Go to <u>www.patient-services.co.uk</u> to login.